



***Embassy of the United States of America
Dili, Timor-Leste***

Jan. 2, 2014

RE: REQUEST FOR QUOTE (RFQ)

Dear Prospective Offeror,

The Embassy of the United States of America will accept quotes for the make-ready of one of its residences.

The Embassy will conduct a site visit at the work site on Friday, January 17, at 2:00 p.m. Your firm must participate in the site visit in order to submit a quote. To participate, send an e-mail to Ms. Retchel Soares and Ms. Laudia dos Santos at diliproc@state.gov. Provide the following information:

- Full Name (as appears on identification card)
- Identification card number
- Date of birth
- Name of Company

Offerors must bring their photo identification to the site visit.

The Government intends to evaluate proposals and award a contract without discussions to the responsible offeror with the lowest priced, technically acceptable offer (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.

Submission of quotes will be on January 24, 2014 at 14:00Hours. You must submit it in a closed envelope and address it to the 'Contracting Officer', USAID House Make-Ready, US Embassy Dili, Ave de Portugal Praia dos Coqueiros, Dili, Timor-Leste.

Thank you in advance for your interest.

Attachment(s):

- Statement of Work
- RFQ Clauses Incorporated.